Skyland Prosthetics & Orthotics, Inc.

Today's Date: Gender: M / F How did you hear about us	
Patient Name: Date of Birth	
** Parent/Guardian (if patient is minor) / POA	
Social Security # Email Address	
Phone#Work#	Cell#
Alternative Contact Name	RelationPhone
Home Address	Mailing Address
Street	Street
City	City
StateZip	StateZip
*** Are you a Veteran? Yes No Which Branch Did You Serve	
*** Do you live in a skilled nursing facility? If yes, which facility	
Referring Physician Phone Phone	
Primary Care Physician Phone Phone	
Diabetic Physician Phone	
Podiatrist Phone	
*** Are you Amputee? YES NO If yes, when was your amputation?	
*** Has Medicare provided you with a power wheel chair? YES NO	
PAST MEDICAL HISTORY Do you now or have you ever had:	
 Alzheimer's Disease Arthritis Asthma Atrial Fibrillation Blood Clots (Thrombosis) Cancer (type) 	DiabetesMRSAEczema / PsoriasisOsteoarthritisEmphysemaPoor CirculationEpilepsy (seizures)Rheumatoid ArthritisHeart AttackStroke (CVA)HepatitisTuberculosisHigh Blood PressureOtherHIV/AIDS

Skyland Prosthetics & Orthotics, Inc.

3845 Hendersonville Road, Fletcher, North Carolina 28732 Telephone: (828) 684-1644 Facsimile: 828-684-0648

Authorization for Release of Medical Information

I authorize any holder of medical or other information about me to be released to *Skyland Prosthetics & Orthotics*, *Inc.*, their assignees or successors, such communication being needed to determine benefits payable for related claims for supplies or services furnished by *Skyland Prosthetics & Orthotics*, *Inc.* I authorize *Skyland Prosthetics company* in order to process any medical claims.

This authorization does not have an expiration date. However, I do realize it is my right to cancel this request at any, time in writing. I understand that the information obtained may be subject to re-disclosure to a third party by Skyland Prosthetics & Orthotics, Inc.

Assignment of Benefits / Financial Responsibility

I authorize my insurance company to pay benefits directly to *Skyland Prosthetics & Orthotics, Inc.* I understand I am responsible for the cost of the yearly deductible, co-insurance, copayments and/or non-covered items. If the patient balance is not paid as agreed, the balance will be turned over to an outside collection agency. I understand there will be a \$25 charge for any checks returned for insufficient funds.

Photographic Consent

I authorize any photography of me and/or my device by *Skyland Prosthetics & Orthotics, Inc.*, in connection with my diagnosis, treatment, or for reimbursement purpose. Photographs will be incorporated within the patient's medical record for documentation of care.

<u>HIPAA</u>

Notice of Privacy Practices. You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities, and healthcare operations, of the uses and disclosures we may make of your protected health information, and of other important matters about your protected health information. We encourage you to read it carefully and completely before signing this Consent. *Purpose of Consent.* By signing this form, you will consent for *Skyland Prosthetics* \mathcal{L} *Orthotics* to use and disclose your protected health information to carry out treatment, payment activities, and healthcare operations.

Medicare Supplier's Standards

"The product and/or services provided to you by *Skyland Prosthetics & Orthotics, Jnc.* are subject to the supplier standards contained in the Federal regulations shown at 42 Code of Federal Regulations Section 424.57©. These standards concern business professional and operational matters (e.g., honoring warranties and hours of operation). The full text of these standards can be obtained at <u>http://ecfr.gpoaccess.gov</u>. Upon request, we will furnish you a written copy of the standards."

Return Policy

No returns on custom-made braces, inserts, custom shoes, compression garments, walking boots, cam boots, night splints, surgical shoes or any off the shelf item showing wear and tear including foul odors. Returns for shoes and mastectomy supplies with original boxes / tags will be *considered* within 15 days of delivery, due to manufacturers' return policies. All returns will be based on the decision and discretion of the owners. I am receiving a copy of this policy for my records.

I hereby certify that I have read and fully understand and consent to the above provisions.

Print: Patient Name

Date of Birth

Signature: Patient or Guardian

Today's Date

Skyland Prosthetics & Orthotics, Inc.

Pippa Dolen, President Shaun Dolen, Vice-President

<u>Mailing Address:</u> Post Office Box 428 Skyland, North Carolina 28776 Telephone: 828-684-1644 Shipping Address: 3845 Hendersonville Road Fletcher, North Carolina 28732 Facsimile: 828-684-0648

RETURN POLICY

Once the product has been taken from this facility the following policy is in place:

Orthotics:

No returns on custom-made braces, inserts, or custom shoes. No returns on merchandise showing wear and tear including pet hair and foul odors. Returns for off-the-shelf devices will be *considered* for shoes within 15 days of delivery, due to manufacturers' return policies.

Mastectomy:

No returns on merchandise showing wear and tear including pet hair and foul odors. Returns for product in the original boxes with tags are *considered* within 30 days of delivery, due to manufacturers' return policies.

No returns for the following items due to the manufacturers' return policies:

Compression Stockings / Sleeves Walking Boots Night Splints Air Casts Surgical Shoes / Boots (Darco)

*ALL OF THE ABOVE WILL BE BASED ON THE DECISION AND DISCRETION OF THE OWNERS.